

Terms of Employment for United Church of Canada Ministry Personnel

1. Comprehensive Salary: up to Category C. In 2022 - up to \$53,039. Additional Salary (in \$) \$2500.00 each pastoral year.
2. Holidays: 1 month of vacation (including five Sundays) within each pastoral year.
3. Continuing Education: \$1,493.00 per year for 2022.
4. Study Leave: Three weeks of study leave (21) days within each pastoral year including Sundays.
5. Sabbatical Leave: 3 months after five consecutive years of service to the Pastoral Charge for members of the Order of Ministry and recognized Designated Lay ministers.
6. Telephone: Basic residential land line cost per month of \$480 per year, (\$40 per month) is covered. Personal long-distance calls are the responsibility of the minister.
7. Cell phone: basic plan cost of \$960.00 per year, (\$80.00 per month) are covered by the Church.
8. Moving Costs: up to \$15,000.
9. Travel Expense reimbursement, based on *Minimum Salaries and reimbursements for Ministry Personnel document*. (In 2022 - \$0.41 per kilometre)
10. Administrative Assistance: up to 7 hours per week. This is a volunteer position.
11. Remuneration: provided through ADP (Pastoral Payroll Service).
12. Employer costs for Pension and Benefits, as noted in *the Premium and Taxable Benefit Calculator*.

Other Terms of Employment:

- a valid drivers' license and car is required for this position.
- There is a current laptop that will be made available for use.