



## Congregational Profile

### “Called Together”

We are a unique Ecumenical Shared Ministry in beautiful Pinawa, Manitoba, Canada, recognized by the Anglican Church of Canada, Mennonite Church Manitoba, The Presbyterian Church in Canada, and the United Church of Canada.

The Pinawa Christian Fellowship (PCF) has served the community of Pinawa for over fifty years, without a church building. We have invested in people and community rather than in property, renting space for all our needs. Worship and children’s programs have generally taken place in the F.W. Gilbert School, but during the pandemic we have been renting space in the Lutheran Church when in person worship is allowed. We are currently considering making this a long term arrangement. Gatherings for funerals and large events take place in the school, community center or one of the other Churches as necessary. Our Church Office and Meeting Room is in storefront space in the Sunova Mall at 40 Burrows Road in Pinawa, Manitoba.

Regular Sunday worship was celebrated at 10:00 a.m. in the F.W. Gilbert Elementary School auditorium on Massey Ave. Currently we are meeting at 11:00 in the Lutheran Church. Summer worship between Canada Day and Labour Day has been shared with the Pinawa Lutheran

Church since the mid 1990s. Although that pattern has been disrupted by the COVID pandemic, we have continued to gather using online worship and outdoor worship when public health orders allowed.

## **Governance**

The PCF is a not-for-profit incorporated body. Our General Committee, elected from the membership, oversees the life of the congregation. We honour our connections with the wider church and encourage our members to participate in the life and mission of our parent denominations. Each of the denominations recognizes their members “within” the PCF and recognizes the ministry of the PCF as “their” ministry in Pinawa.

The polity of the PCF is congregational with final authority invested in Members of the congregation when they are gathered in a properly constituted meeting. Each Member present has one vote. Meetings of the Congregation, General Committee meetings, or sub-committees, can be conducted by means of a telephone or video conference or by any means of communication in which all persons participating in the meeting are able to communicate with one another, and such participation shall constitute presence at the meeting.

The congregation is represented by, and invests power in, a General Committee consisting of one representative from each denomination that recognizes the Corporation, the Minister, and members elected by the congregation up to a total of twenty (20) members. Each person elected to the General Committee by the congregation becomes a director of the Corporation and serves for a term of one year. Rather than a Chair, we have group of three to five people which act as a Convenor committee, with one member acting as Senior Convenor on a rotational basis. The Senior Convenor, as chairperson of the meeting, does not have a vote at General Committee meetings, except in the case of a tie. All other members of the General Committee have a vote. Other positions on the General Committee include; Missions, Worship, Congregational Care, Christian Education, Stewardship/Visitation, Social, Search, and Convenor.

## **Administration**

Those administrative activities not carried out by the minister are attended to by a number of volunteers.

There is a recording secretary for general committee, executive meetings, and congregational meetings. Other committees maintain their own minutes.

A volunteer collects the mail and distributes it to the appropriate person. All incoming mail is recorded.

A group of volunteers comprise the finance committee. They are treasurer, bookkeeper, envelope secretary, collection counters/recorders, collection depositer.

### **Community Outreach and Social Justice**

The Pinawa Christian Fellowship financially supports Mission/Outreach in three ways: 1) direct support of the programs of its parent churches from general revenue, 2) forwarding funds to specific Mission projects as directed on collection envelopes and 3) by the Missions Subcommittee allocating funds received through the "Missions" amounts listed on collection envelopes and PAR(pre authorized remittance) forms to local, denominational, national, and international mission projects.

In 2020 givings to Missions were \$5354 From these plus a carryover of \$780 from 2018 the Subcommittee made the following disbursements: \$600 to sponsor two acres for the MCC Grow Hope Project , \$500 for a Haitian Orphanage through Beausejour's Open Doorways Orphanage, \$1000 to the Canadian Foodgrains Bank split between Cyclone Idai Relief and general overseas programs, \$500 to the United Church Emergency Response for Hurricane Dorian Relief in the Bahamas, \$500 each to the Lac Du Bonnet and Beausejour Food Banks, \$500 to Winnipeg Inner City Missions (Presbyterian), \$500 to Hospitality House Refugee Ministry in Winnipeg, \$500 to the Kenora Fellowship Centre (Presbyterian), \$500 to the Sandy Saulteaux Spiritual Centre (United), and \$96 for the ingredients that many peelers and choppers prepared to make 95 Shepherd Pie concentrated soup pucks for Winnipeg Inner City Missions. \$1122 was carried over to 2021. Other Mission activities in 2020 included the knitting of mittens and other items by the Friday knitting group at the PCF Mall office for various mission and outreach projects and the collection of food donations at the Thanksgiving Service for the Lac Du Bonnet Food Bank.

Missions disbursements from givings of \$4943.00 for 2021 include \$600 to MCC's Grow Hope Campaign, \$500 to the Kenora Fellowship Centre, \$500 to the Winnipeg Inner City Missions, \$500 to the Beausejour Food Bank, \$500 to the United Church Winnipeg Missions (1JustCity) and \$500 to the Primates World Relief and Development Fund for Beirut Explosion Relief. Members of the congregation also serve on the Community Christmas Hamper committee.

### **Demographics**

We are a congregation of approximately 160 members, with weekly attendance being approx. 40-50 prior to the pandemic. Currently we are a more senior congregation, but the community is growing with many young people who grew up here deciding to return home to raise their family. As well, there are several newly retired persons with much energy to offer the community. There is opportunity to increase our congregation.

Our General Committee and Worship committee both have members representing all 4 of our parent churches.

Financially we support all parent churches through our assessment as well as the United Church mission and service fund and the Presbyterian Sharing, Individual congregants also give to their own denomination as they wish.

Individuals within the congregation provide leadership in a variety of ways, including choir, reading, greeters, placing flowers, serving communion, leading worship, serving on committees.



Sunday Worship service in Elementary school gymnasium

### **Faith Formation and Christian Education**

The PCF encourages people of all ages to grow in faith. We offer a variety of ways to stretch your mind and heart. “Second Hour” brings speakers and

workshops to the hour following worship. Bible or history study groups are formed to investigate a theme or subject more closely. On the first Friday of the month we host “Dinner and Conversation” with a theme speaker.

### **Leadership**

PCF has strong leadership. As noted in the governance section, the General Committee is comprised of a good cross-section of the congregation. Our volunteers contribute to a variety of our daily/weekly/monthly/yearly needs. These needs are either led by a convenor (or convenors) who ensure needs are met. The General Committee ensures that leadership

continues during the absence of clergy. Most of the leaders also participate on various committees to ensure we all stay “on the same page”.

Recently, a church couple began a children’s ministry after school once a week and it is their wish to continue this once we are on the other side of COVID restrictions.

Speaking of COVID, the General Committee along with the minister and committees have been learning a new set of skills about on-line meetings. Also included in this learning is how to



provide pastoral care when not able to meet, or even visit, in person. We expect that these skills will serve us well going forward.

There are sufficient people in the congregation to provide leadership in set-up of our church space and to ensure that sound and video technologies are looked after.

When worship takes place outside the church, there are always volunteers to assist the minister with remote worship outdoors or at senior lodges in the region.

### Pastoral Care

Our Congregational Care Committee prepares baskets for shut ins at various times throughout the year. Cards are sent at Christmas to shut ins and former congregational



members who have moved away, as well as to members in hospital or recovering at home.

Church services are provided for nursing homes in the region on a rotating basis.

Our church office serves as an open meeting place at times. We have a Tuesday morning coffee time for members of the congregation and community non-members.

A group of knitters meets weekly,

and we have a monthly women’s luncheon.

Our minister regularly visits with those in the congregation and the community.

Communication with the congregation is done weekly through an e-newsletter. The news is shared with those without computer capabilities by neighbours and friends.

## **Worship**

The Pastor, working with a worship committee made up of each denomination (and others), will cooperate on liturgy for weekly services. We are a flexible group. Communion (about 6 times a year) is a blend using each denomination's particular rites but is an open table to all that attend worship. Our style of worship is traditional, while incorporating elements found in all our parent denominations. The service includes hymns, prayers, sermon, passing of the peace, and scripture readings

Worship is the central act of our Christian congregation. Week by week, we glorify God together and build up the people of God for service in the world. The Worship Committee is responsible for planning and providing all our regular and special worship services. We ensure that space is rented for worship and practice, any needed supplies are acquired, and people are prepared. We also ensure that worship continues to respect the traditions of our parent denominations while adapting to our unique multi-denominational situation. Some members are designated by the four denominational groups within the congregation while others serve the congregation "at-large".

Music plays an important part of each service. A choir of approximately 15 voices and two directors help to lead singing. Music accompanists rotate using the electric piano, guitar or an accordion. Pinawa is graced with a varied number of musicians skilled in the use of a variety of orchestral and band instruments. Special music occasionally forms part of the service.

Currently we use Voices United as our hymnal but also use a rear projection system that can put words on the screen, if needed. We have added some new copies of Voices United and have purchased copies of the two Mennonite hymnals, Sing the Story and Sing the Journey, for the choir.

A weekly printed paper bulletin is prepared for attendees.

Currently PCF attends and leads 3 services per month in senior's lodges; one in Pinawa, and two in the neighboring communities of Whitemouth and Lac du Bonnet.

Prior to the pandemic, a school gymnasium has been used as our center for worship except during summer when we join with the local Lutheran church and share leadership. We have also conducted worship on the shore of the river and the Pinawa channel. Didn't we tell you that we were a flexible bunch?

There are a group of dedicated folks who set up for Sunday services including arranging the physical space, acting as Greeters, placing flowers, reading scripture and a team who prepare Communion. PCF worship is labour intensive, and we are facing the facts that our pool of volunteers is getting smaller and is aging. We are working on making the weekly set-up easier, but we still require many able people to transform the gym every Sunday morning.

We gratefully received, and dedicated with prayer, altar candles from St. John's Anglican Church in Lac du Bonnet after their closing. We now light the candles as a sign of Christ's presence as we are called to worship.

Prior to the pandemic we made use of technology with a projector and large viewing screen. This was used during worship services on occasion and during our annual meetings. During the shut down our minister has provided a weekly virtual message which is uploaded to Youtube.



Rob Murray -virtual service on Youtube

**Finances**

The Pinawa Christian Fellowship keeps two sets of financial reports. One shows the operating income and expenses and the other is the report for the restricted funds that are designated for a specific purpose such as missions, food banks and memorial and honour fund. The restricted funds report keeps track of the balance in each fund. Attached are the Operating Income and Expenses report, the Restricted Funds report, and the Balance Sheet for the years 2020, 2019 and 2018.

The table below is a summary that combines the income and expenses in both reports to show the total income and expenses of the Pinawa Christian Fellowship.

**PINAWA CHRISTIAN FELLOWSHIP**

<b>Receipts</b>	<b>2020</b>	<b>2019</b>	<b>2018</b>
Local Offering	103,558.42	108,881.92	107,469.14
Missions and Outreach Offering	6,573.00	9,638.00	8,983.00

Memorial and Honour Fund	2,218.48	17,415.03	2,175.00	2019 Bequest 17,330.03
Open Collection	367.00	891.75	829.00	
Interest/Dividends + GST Rebate	2,943.51	4,609.90	1,529.27	
Ten Thousand Villages Sale	501.06			
Fundraising	6.77	582.50	432.65	
Sale of Land		68,948.24		
Donation			1,473.19	
Government Covid Subsidies & Grant	19,511.70			
<b>Total Receipts</b>	<b>135,679.94</b>	<b>210,967.34</b>	<b>122,891.25</b>	

### Expenses

Salary, Benefits and Expenses	82,649.36	85,980.15	82,659.83	
Parent Churches	9,019.00	9,585.00	7,833.00	
				Restricted Funds
Outreach	7,246.06	8,824.05	8,595.00	Expense
Rent	6,798.64	8,740.83	8,548.00	
Administrative Expenses	2,980.89	3,212.37	2,668.32	
				Restricted Funds
Equipment	2,903.31	2,090.25	1,956.29	Expense
				Restricted Funds
Office Renovations		662.81		Expense
Insurance	971.87	980.64	1,748.80	
Pulpit Supply	950.00	575.00	600.00	
Worship Expenses	600.26	2,057.57	371.56	2019 Hymn Books
Activity Expenses	510.75	1,951.56	819.21	
PAC Outdoor Garden			5,000.00	Potential Worship Space
Property Maintenance			2,160.00	
<b>Total Expenses</b>	<b>114,630.14</b>	<b>124,660.23</b>	<b>122,960.01</b>	
<b>Total Net Income</b>	<b>21,049.80</b>	<b>86,307.11</b>	<b>-68.76</b>	

### Assets as of December 31

Chequing Account	43,965.99	20,909.50	12,371.47
Savings Accounts	130,268.20	131,617.27	53,217.02
Long Term Investments	85,000.00	85,635.66	83,518.00
Credit Union Shares and Dividends	1,718.83	1,640.79	1,564.82

Advance on Kitchen Rent	1,306.25	1,406.25	2,031.25
Land at cost			2,200.00
<b>Total Assets</b>	<b>262,259.27</b>	<b>241,209.47</b>	<b>154,902.56</b>

PCF will negotiate a salary commensurate with education and experience in line with the current Salaries and Allowances Schedule of the applicant's parent church and congregational resources.

There are allowances for travel, books/resources, and continuing education, and the church will pay reasonable moving costs to Pinawa.

Holidays are flexible, with one month vacation and approved study leave.

### **Ministerial Position Description**

The Minister of Word and Sacrament / Ordained Minister of the Pinawa Christian Fellowship works with the General Committee of the congregation to provide worship, education in faith, and pastoral care for the members of the congregation and the wider community. The Minister is an ex-officio member of all committees of the congregation and has a responsibility to provide advice and information to our governing structures that integrates our efforts and keeps us mindful of our larger purpose. (time allocation – 15%)

Typical tasks include

- committee meetings.
- strategic planning with small groups.
- communicating the mission of the congregation in writing and in person.

The Minister has primary responsibility for the content of worship and, particularly, for the content of preaching. Together with the worship committee s/he ensures that worship respects the denominational diversity of our congregation and challenges and enlightens the participants. This responsibility demands weekly study and preparation, then presence and participation in worship. (time allocation – 40%)

Typical tasks include:

- Sermon study and worship preparation.
- Committee meetings and consultation with musicians and other participants in worship.
- Preaching.
- Preparing and coordinating audio and visual adjuncts to worship – designing and printing bulletins and song sheets – using presentation software.

- Presiding at and leading worship on Sundays.
- Preparing and posting a weekly shortened virtual service, delivered via Youtube.
- Monthly midweek services at local nursing homes.

The Minister has primary responsibility for ensuring that the congregation grows in faith and that the Christian faith is interpreted and expressed to the wider community. Together with the Adult and Children's Christian Education Committees and the Mission Committee s/he ensures that we provide opportunities for Christians Education and serves as resource and teacher for the congregation. (time allocation – 5%)

Typical tasks include:

- Coordinating and/or leading study groups.
- Meeting with individuals to connect them with resources.
- Consultation with congregational education leaders.

The minister has primary responsibility for the pastoral care of the congregation and our community. Together with the congregational care committee, the funeral committee, hospital visitors, and other community clergy s/he visits, helps connect people to spiritual and temporal sources of support, and prays for our people and the community. (time allocation – 30%)

Typical tasks include:

- Visiting in homes, hospitals, and nursing homes.
- Private consultation with congregation and community members.
- Assisting people with 12 step programs.
- Responding to homes and hospitals in times of emergency.
- Preparing, planning and presiding at funerals, memorial services, and burials.
- Meeting with hospital visitors and congregational care committees.
- Praying with, and for, people in various circumstances.

The minister is a member of the wider church and has responsibilities to his/her own denomination and to the other denominations that recognize our fellowship. The minister is expected to participate in the life of the wider church, serving on judicatory bodies, bringing our concerns to the wider church world and the world's concerns to us, but involvement in the wider church should not take precedence over the needs of our congregation. (time allocation – 10%)

Typical tasks include:

- Attending denominational meetings – locally, provincially, and nationally.
- Serving on denominational committees.

- Serving as a resource for neighbouring congregations when they are without ministry.
- Responding to denominational mailings and inquiries.
- Communicating the issues of the wider church in newsletters and meetings.
- Responding to the needs of the local and global community.

### **Report on Congregational Input Regarding a New Minister for PCF**

In preparation for the selection of a new minister for the PCF it was decided to involve the congregation and ask for input before any other preparatory work was started. In November 2019, 96 singles and families on the PCF Congregational roll were called and invited to small group conversations. These groups ranged between 5 and 12 members to fulfill the purpose of interactive conversations. Some people responded by e-mail and answered an on-line questionnaire and some people responded by telephone. All of the participants were thoughtful and engaged; some came with written notes. Everyone was asked to give opinions and ideas from their own personal point of view.

#### **Congregation Preference:**

- No bias regarding age or gender
- Any of 4 parent church denominations acceptable
- Music is an important part of the worship service
- Candidate must have an interest in ecumenism

#### **Ministerial Skills**

- Preaching skills (60% think preaching skill more important than pastoral skills)
- Pastoral skills (40% think pastoral skill more important than preaching skills)
- Computer and technology skills
- Communication skills
- People skills
- Leadership skills

#### **Traits**

- Flexible (open to change)
- Open minded
- Ability to reach out to the community

## **Other Supporting Documentation**

PCF History:

[https://pinawa.church/wp-content/uploads/2017/04/CalledTogether50YearsofthePinawaChristianFellowship\\_.pdf](https://pinawa.church/wp-content/uploads/2017/04/CalledTogether50YearsofthePinawaChristianFellowship_.pdf)

By laws:

<https://pinawa.church/wp-content/uploads/2018/02/PCF-Mission-Statement.p>

Community Profile:

### PINAWA - A COMMUNITY PROFILE

Pinawa is a local government district with a community of 1,504 residents (2016 census) located in Southeastern Manitoba approximately 110 kilometres northeast of Winnipeg. The town is situated on the Canadian Shield within the western boundary of Whiteshell Provincial Park. Pinawa is located on the Winnipeg River, a large river system that contains many lakes. The river system is both a major location for cottages and outdoor recreation, as well as hydro-electric generating stations. Pinawa is located in a forested area and near Pinawa Provincial Park, Pinawa Dam Provincial Park, Whitemouth Falls Provincial Park, as well as the Whiteshell Provincial Park.

The town of Pinawa was established in its current location in 1963 when Atomic Energy of Canada Limited (AECL) built the Whiteshell Laboratories nuclear reactor site approximately 12 kilometres from the townsite. Pinawa was developed as a planned community which preserved many of the natural features of the site and designated all riverfront property as public reserve. Whiteshell Laboratories was the major source of employment until the late 1990's. In 1998 AECL began decommissioning the Whiteshell Laboratories. The economy of Pinawa is diversifying and now includes recreation and resort businesses and some environmental science firms.

#### **RECREATION**

Pinawa is located beside the Winnipeg River and offers access to boating , kayaking, canoeing, channel floating and other recreational activities. Pinawa's other attractions include an 18-hole golf course, beach, outdoor pool, tennis courts, a curling rink, a hockey arena, a suspension bridge, a sundial, 2 seasonal camp grounds, an overnight camping ground and many kilometres of cross-country ski trails. The Great Trail runs through the town of Pinawa and the riverside, as

well as the Ironwood Trail. Pinawa also is home to a Motel, an All Year Round Wilderness Edge and an all-season cabin.

### **TOWN INFRASTRUCTURE**

Pinawa is a fully serviced town that has a hospital with a 24 hour emergency service and a chemotherapy department, doctors's offices, physiotherapy, a dentist office and an ambulance station. There is a shopping centre with a post office, a credit union, grocery store, hairdresser, massage therapy, manicure and pedicure services, an insurance office and a church office. There is also a Gas station which is associated with a Regional Co-op.

### **ARTS AND CULTURE**

Pinawa has an art gallery which displays the works of many local artists. It also hosts the Eastern Manitoba Concert Association (EMCA) and has a very active Pinawa Players (a local theatre group). Pinawa also has a community band and a community library. Annually Pinawa hosts the Whiteshell Winter Arts Festival.

### **EDUCATION**

Pinawa has two schools: F. W. Gilbert Elementary School for students in Kindergarten to Grade 6 and Pinawa High School for grades 7-12. The schools of Pinawa comprise their own school district, the School District of Whiteshell with 5 trustees and a Secretary-Treasurer/ Superintendent.

### **CHURCHES**

Pinawa has 4 churches: Pinawa Christian Fellowship (multi denominational church comprising Anglicans, United, Presbyterian, Mennonite - recognized by Mennonite Church Manitoba), Alliance, Lutheran and Roman Catholic.